

Uniform Loan Form



Band Uniform Loan Agreement

I hereby acknowledge the receipt of a complete band uniform or its parts, from the Trail Maple Leaf Band (TMLB), Trail, British Columbia. I have paid a deposit amount of \$25.00 (January 2012) that shall be refunded to me upon the return to the TMLB of the professionally cleaned uniform in good condition. There is no loan fee. (Jan 2012)

I have accepted the following items:

Uniform Jacket	_____	TMLB Catalogue number	_____	(eg J 345)
Tie	_____	TMLB Catalogue number	_____	(eg T 345)
Hat/Cap	_____	TMLB Catalogue number	_____	
Black pants	_____	TMLB Catalogue number	_____	

Comment:

Condition at the time of borrowing:

The Uniform including any of its parts is the property of the TMLB and loaned to me upon the following conditions:

- I am a Regular Member of the TMLB as defined in the Band policies.
- I agree to abide by the established Band policies regarding the use of the Band Uniform.
- I agree to maintain the cleanliness and appearance of the uniform.
- I shall not make any alterations to the Uniform without approval from the TMLB, and then only the smallest of changes.
- I shall have the Uniform professionally cleaned and returned to the band room not later than one week after I am no longer a Regular Member of the TMLB. Failing to comply with this rule will result in me forfeiting my deposit. I am also responsible for any additional costs incurred in having the uniform returned directly to the band room. The uniform is not considered returned until it has been signed in by a designated member of the Band Committee.
- The Uniform shall be returned in the same condition as received, allowing for reasonable wear.
- I agree that I am responsible for any loss or damage to the Uniform or its parts. (The complete uniform has an estimated replacement value of \$400.)

Member name, printed

Member signature

Date

Permanent address

Proof of address (Utility bill, etc)

Telephone number

e mail address

Employer

Students must also complete Section A.

New members or visitors who might perform with the TMLB may reference the band uniform policies for suitable alternatives to the Band Uniform. In rare circumstances the Bandmaster may grant a short one occasion loan of a Uniform to an individual. The individual must complete the Uniform Loan Form as if they were Regular Members. The Bandmaster or a designate must then take responsibility for the safe and timely return of the cleaned uniform to the band room.

A/ For Students or Temporary Residents I am related as _____ to the above stated TMLB Regular Member, _____, and accept the responsibility of ensuring the return of the complete, clean and undamaged band uniform to the Band should the Member be unable to return the uniform in person. (Such as when students move away to college or university)

Name, printed

Signature

Date

Permanent address

Telephone number

On behalf of the TMLB, and as part of my duties as Director, Material Assets or his/her designate, I have loaned the Uniform or its parts listed above to the above signed Regular Member within the guidelines of the TMLB Uniform policy.

Name, printed

Signature

Date

I acknowledge receipt of the complete Uniform or its parts, as listed above, as they are returned to the TMLB in good condition, from the Member stated on this form.

Name, printed

Signature

Date